



**CENTRE FOR SIWES, STUDENT MENTORING & EMPLOYMENT (CSSME)
OFFICE OF THE VICE CHANCELLOR**

C

STUDENT EMPLOYMENT SCHEME

SES POLICY STATEMENT STUDENT WORKERS WORK REGISTER

S/N	NAME	SES ID	DEPARTMENT	UNIT POSTED	DAYS	DATE	TIME IN	TIME OUT	HOURS WORKED PER DAY	HOD'S REMARK	HOD'S SIGN/DATE
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
									Total Monthly Hours =		

Ensure that your SES number is correctly written as well as your total monthly work hours in the space provided at the bottom



Total Monthly Hours =

N:B: Student workers under the SES policy are paid by their unit of posting. One copy of this register must be compulsorily submitted to their Unit Head and a copy to the CSSME BOX 002 monthly.



CENTRE FOR SIWES, STUDENT MENTORING & EMPLOYMENT (CSSME)
OFFICE OF THE VICE CHANCELLOR
STUDENT EMPLOYMENT SCHEME

VSES STUDENT WORKERS WORK REGISTER

B

S/N	NAME	SES ID	DEPARTMENT	UNIT POSTED	DAYS	DATE	TIME IN	TIME OUT	HOURS WORKED PER DAY	HOD'S REMARK	HOD'S SIGN/DATE
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						

Ensure that your SES number is correctly written as well as your total monthly work hours in the space provided at the bottom

→ Total Monthly Hours =



**CENTRE FOR SIWES, STUDENT MENTORING & EMPLOYMENT (CSSME)
OFFICE OF THE VICE CHANCELLOR
STUDENT EMPLOYMENT SCHEME**

STUDENT WORKERS WORK REGISTER

A

S/N	NAME	SES ID	DEPARTMENT	UNIT POSTED	DAYS	DATE	TIME IN	TIME OUT	HOURS WORKED PER DAY	HOD'S REMARK	HOD'S SIGN/DATE
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
					Monday						
					Tuesday						
					Wednesday						
					Thursday						
					Friday						
					Saturday						
					Sunday						
									Total Monthly Hours =		

Ensure that your SES number is correctly written as well as your total monthly work hours in the space provided at the bottom



Total Monthly Hours =